A4TD ASSOCIATES FOR TRAINING & DEVELOPMENT — ADVANCING WORKFORCE DEVELOPMENT FOR MATURE WORKERS SINCE 1983

Job Search Activity Log

Participant Name	SCSEP Staff	SCSEP Training Center	AJC User ID#	Month/Year

It is **MANDATORY** that you submit this form at your Network to Work Meeting. It is also **REQUIRED** that you use your State's job web site 2 times / month.

The goal of your training with Associates for Training & Development is to secure unsubsidized employment. This form is used to document your efforts.

JOB SEARCH EXAMPLES TO REFERENCE

Date	Type of Activity	Name of Employer & Contact	How Did You Contact Job Opportunity?	Results/Follow Up
11/2/26	Online Search	www.indeed.com	Sent resumes to 2 employers: Sally's Thrift Store & PNC and Associates	Will send a follow up email in a week
11/5/26	AJC Business Roundtable	ABCD Company, hr@abcd.com RG Enterprises, hr@rge.com	Provided resumes during meeting	Will send a follow up email in a week
11/10/26	AJC Job Fair	RJ and Sons, Riverdale Healthcare, and Cox Nursing Home	Met face to face, left resumes for consideration	Did not hear back so I emailed each company as a follow up
11/18/26	Direct Contact	The Office Supply Store	Went to their office and inquired	Left resume but not hiring

	Date	Type of Activity	Name of Employer & Contact	How Did You Contact Job Opportunity?	Results/Follow Up
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					