

Network to Work – Participant Guide March 2025 Financial Literacy Part 2

Welcome! Don't Forget to Sign-In and turn in your JSAL & Cover Letter

Network to Work Lessons & Materials
are on the Participant Portal at:
A4td.org / a4tdtraining

Meeting Ground Rules:

- Silence your phones
- Maintain Confidentiality
- Listen to others
- Participate
- Use the Parking Lot

Today's Agenda:

1. Introductions:

- Tell us your **name** and **job goal** or **current training**.
- **Icebreaker Question:** What's one thing you've been procrastinating on and can't finish??

2. Review Last Month:

- **Interviewing**
- You were asked to prepare answers to 5 common interview questions:
 - i. Tell me about yourself
 - ii. Where do you see yourself in 5 years?
 - iii. What is your greatest strength?
 - iv. What is your greatest weakness?
 - v. What are your salary expectations?

3. This Month:

- **Financial Literacy:** We will have a guest speaker from M&T Bank who will present some personal finance tips

4. Celebrations!

- Please share your achievements: Classes taken, Training received, and Jobs!

5. Programmatic Assurances:

- We must re-verify income annually. We strongly encourage direct deposit for your paycheck.
- You must notify your CMPA or CN if you are asked to train more hours or at different times than what is on your Training Assignment Description.
- Please wear your A4TD nametags and be an ambassador for our program. If you do not have a nametag, please see your CN!

6. Workplace Safety Video:

- Link: <https://youtu.be/ZajCjslw6Q8?si=iZ5ZM4ESqI1J-AAT>
- FATAL STRUCK-BY ACCIDENTS - SAFETY TRAINING VIDEO - WALKING TO WORK: Getting hit by a vehicle at work is a common accident, and one that can be devastating! While some jobs are more dangerous than others, no matter what job you do, or where you work, you can get hit by a vehicle just walking to or from work.

7. A4TD News:

- **Offsite Training** Options – Please see flyer on **page 7** of this packet
- **SCSEP Orientations** – Please see flyer on **page 8** of this packet to **share** with friends and family that may also benefit from this program.
- **Upcoming A4TD Closures:** None until May 26, 2024: Memorial Day.

8. Timesheet Reminders:

- Names, Places, Dates, Signatures: All must be filled out!
- Do not forget to total in both the right hand column and at the bottom
- Offsite training must be explained with the name of the provider and the name of the course. *“30 minutes | GetSetup, New Member Orientation”*

9. Next Meeting:

- _____ day, April _____, 2025 at _____

M&T Bank Presentation

Notes

Please use this page to take notes.

Notes: _____



job goal!



Specialized Offsite Training



Funding for classes NOW
Talk to your
RC & CMPA today!

- 1
 - Personal Care Aid Certification
 - Phlebotomy Credential
 - Pharmacy Tech Credential
 - Certified Nursing Assistant Credential
 Health Care
- 2
 - ServSafe Food Handler or Managerial Certification
 Food Service
- 3
 - Customer Service Certification
 Customer Service
- 4
 - Administrative Assistant Certification
 Admin Assistant
- 5
 - Child Development Associate Certification
 Childcare

All Training Tracks

Digital Literacy

A4TD Computer Mentors
One-on-one chromebook basics with a live A4TD participant-mentor

GetSetUp
Online Platform with live instructor options as well as recorded classes with chat support.

Tech4Tomorrow
Online real-time classes with live instructor.

KLS
Independent online study with webinar support

Local Classes
Tuition Support May Be Available
Please talk to your RC

To Watch an Introduction Video: https://youtu.be/tn1StqCHMhA?si=tt30-pD4g7L_846C

Stay Connected:

1. Visit the Participant Portal:

Go to A4TD.org and click on this symbol  Sign in as a4tdtraining (all lowercase, all one word)

2. Follow and Like A4TD on Facebook & LinkedIn:



3. Share the SCSEP Program with Friends & Family:



Webinar
SCSEP ONLINE ORIENTATION SESSION

Senior Community Service Employment Program (SCSEP) - A federally funded jobs training program specifically designed for older job seekers

A4TD ADVANCING WORKFORCE
DEVELOPMENT FOR
MATURE WORKERS
ASSOCIATES FOR TRAINING & DEVELOPMENT SINCE 1983



 Every last Wednesday of the month

 9:00am - 10:15am

- ✓ Learn how to earn wages while developing new job skills
- ✓ Find out about participant eligibility requirements
- ✓ Meet some of our amazing staff

Join us on Zoom
<https://zoom.us/join>
Meeting ID: 895 3712 4962

Questions? Contact us

 www.a4td.org

(800) 439 - 3307 
info@a4td.org 