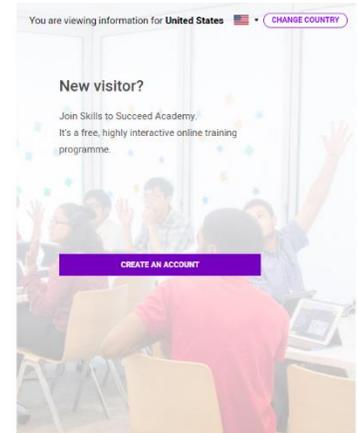


Get Started with Skills to Succeed Academy

- 1) Go to <https://s2sacademy.org/login/>
- 2) If you have an account, then enter your email address and password to login.
- 3) If you do not have an account, click the “Create An Account” button.



Join Skills to Succeed Academy

We can help you to plan your career, get a job and succeed at work with this free and interactive training.

Please complete this registration form. All fields are required.

Access code

04zz04

Email Address

asoldavini@a4td.org

Create a password

Password must meet complexity requirements

Confirm your password

Email preferences

The Skills to Succeed Academy promises never to sell your data to third parties. You can unsubscribe or change your preferences at any time.

We may contact you to take part in research carried out by the Skills to Succeed Academy unless you tick to opt out

CONTINUE

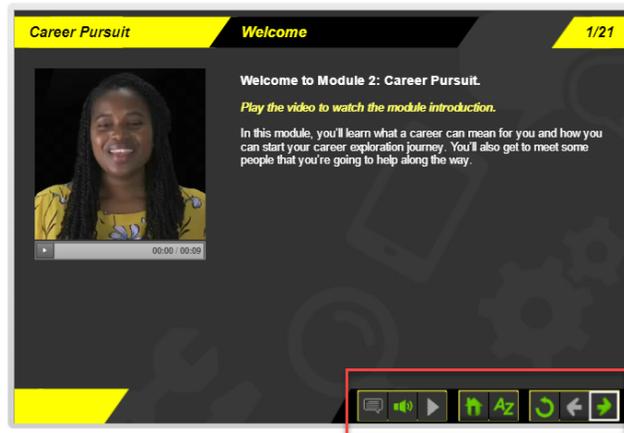
By clicking Continue I agree to the Skills to Succeed Academy [Terms & Conditions](#)

- 4) When the Join Skills to Succeed Academy box pops up, type in...
 - a. The Access Code: **04zz04**
 - b. E-mail address and a password
 - c. Check the box beneath **Email Preferences** to opt out of additional contact
 - d. Click “Continue” button

- 5) Once Logged in you can go to the bar at the top of the page and:
 - a. Search for a course you want
 - b. Check your progress on a course
 - c. Get additional information and advice from career counselors and hiring managers



- 6) Or you can get to a course by clicking the link on the “A4TD Approved Courses for Offsite Training” .pdf. A separate window will open up. You will need to use the buttons in the video to navigate. Do NOT use the “back” button on the browser.



Timesheet Reminders!

- In the Offsite Training explanation column, write “**S2S, Name of Course, Name of Module**”
- When you are done the whole course, you must print or screenshot the certificate and give to your RC/CMPA. The RC/CMPA will store the certificate in your employment portfolio.