

## Network to Work Meeting

Participant Agenda - June 2022 – 90 minutes

**Topic: Successful Career Reinvention: Identify your Skills and Jobs that Use Them**

- **To join by Computer – direct link:**

**Meeting Link:** <https://zoom.us/j/91338317857?pwd=REcvK2xVNHBjQXNHbHp1M2duSUUp0Zz09>

**Meeting ID:** 913 3831 7857      **Passcode:** 902219

- **To join via the Zoom website:**

Go to [www.zoom.us](http://www.zoom.us); click on “Join a Meeting”; enter the Meeting ID and Passcode

**Meeting ID:** 913 3831 7857      **Passcode:** 902219

- **To join by Telephone:**

**Telephone call-in number:** 1-646-876-9923    **Access code:** 902219

*(This Zoom number is the best choice if you need to access by telephone.)*

**Toll-Free telephone call-in number: 1-844-801-6666; Access code: 758393**

***USE ONLY IF YOU DO NOT HAVE AN UNLIMITED LONG DISTANCE CALLING PHONE PLAN.***  
*(This isn't connected to Zoom so the sound quality is poor and it is very difficult to unmute to share thoughts and questions.)*

**Meeting schedule:**

• Connecticut –	Thursday, June 9 <sup>th</sup>	1:00 p.m.
• New York – Capital, Central 2, NC 1 -	Tuesday, June 28 <sup>th</sup>	1:00 p.m.
• New York - South Central, Central 1, NC 2 & 3-	Thursday, June 16 <sup>th</sup>	9:00 a.m.
• New York - Western and Rochester -	Wednesday, June 22 <sup>nd</sup>	9:00 a.m.
• Maine –	Wednesday, June 15 <sup>th</sup>	1:00 p.m.
• Pennsylvania –	Wednesday, June 15 <sup>th</sup>	9:00 a.m.
• Vermont & NY North Country 4 –	Wednesday, June 8 <sup>th</sup>	1:00 p.m.

## AGENDA TOPICS

**1. Welcome and Opening Remarks** **5 min.**

**2. Comments from A4TD Field Staff and Participant Sharing** **15 min.**  
Time for Participant sharing

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**3. Workplace Safety Video – *Personal Responsibility regarding Unsafe Conditions*** **5 min.**

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**4. Job Readiness Topic – *Career Reinvention: Identifying your Skills and Jobs that Use Them*** **25 min.**

- Skill Identification Activity: see Resource Document
- Q & A and Discussion

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Contact both your training site and your local SCSEP staff person if you are unable to train on a scheduled day. With approval from your CMPA or local A4TD staff AND your host agency supervisor, you may make up missed hours during the same pay period. Likewise, if your training site closes, you may make up missed hours during the same pay period.

- **Worker’s Compensation Insurance.**

All A4TD SCSEP participants are covered under A4TD’s workers comp. insurance plan if they are injured while training. If injured, please make sure your Host Agency Supervisor is aware of all of the circumstances. It is the participant’s and the host site supervisor’s responsibility to call local A4TD staff immediately if an accident occurs, once the participant’s safety has been assured.

- **The July meeting date is \_\_\_\_\_.**

## 7. Conclusion of the Meeting

- Share one key point you learned or are taking away from this meeting.

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**Timesheet Reminder:** When recording the Network to Work meeting information on your timesheet:

- In the “# of Hours at Host Agency” column, **enter 2 hours less than your regular schedule;**
- In the “# of Hours at Offsite Training” column, **enter TWO (2) hours.**
- In the “Explanation of Offsite Training Activities column”, write “Network to Work meeting”.
- You can’t train more than 8 hours on any day, even a day with a Network to Work meeting.
- **Remember to print your name and host agency on the top line of the timesheet.**

**How can the A4TD staff help you?**