

Network to Work Meeting

Participant Agenda - February 2022 – Two hours

Topic: Financial Literacy pt. 3 – Personal Credit

- **To join by Computer – direct link:**

Meeting Link: <https://zoom.us/j/91338317857?pwd=REcvK2xVNHBjQXNHbHp1M2duSU0Zz09>

Meeting ID: 913 3831 7857 **Passcode:** 902219

- **To join via the Zoom website:**

Go to www.zoom.us; click on “Join a Meeting”; enter the Meeting ID and Passcode

Meeting ID: 913 3831 7857 **Passcode:** 902219

- **Telephone call-in number: 1-646-876-9923 Meeting ID: 913-3831-7857**

Access code: 902219

(This Zoom number is the best choice if you need to access by telephone.)

Toll-Free telephone call-in number: 1-844-801-6666; Access code: 758393

USE ONLY IF YOU DO NOT HAVE AN UNLIMITED LONG DISTANCE CALLING PHONE PLAN.

(This isn't connected to Zoom so the sound quality is poor and it is very difficult to unmute to share thoughts and questions.)

Meeting schedule:

- | | | | |
|--|-------------------|---------------------------|------------------|
| • Connecticut – | Thursday, | February 10 th | 1:00 p.m. |
| • New York – Capital, Central 2, NC 1 - | Tuesday, | February 22 th | 1:00 p.m. |
| • New York - South Central, Central 1, NC 2 & 3- | Thursday, | February 17 th | 9:00 a.m. |
| • New York - Western and Rochester - | Tuesday, | February 8 th | 9:00 a.m. |
| • Maine – | Wednesday, | February 16 th | 1:00 p.m. |
| • Pennsylvania – | Wednesday, | February 16 th | 9:00 a.m. |
| • Vermont & NY North Country 4 – | Wednesday, | February 9 th | 1:00 p.m. |

AGENDA TOPICS

- | | |
|--|----------------|
| 1. Welcome and Opening Remarks | 10 min. |
| 2. Comments from A4TD Field Staff | 15 min. |
| Time for Participant sharing | |

NOTES: _____

3. Housekeeping Items	10 min.
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- **All A4TD Training Centers will be closed on Monday, February 21st** in observance of Presidents Day. Your Host Agency may also be closed on this day. If it is, please make plans with your Case Management Participant Assistant and your Host Agency supervisor to make up your hours ***during the same pay period.***

- You must notify your local A4TD training center staff / Case Management Participant Assistant office:
 - If your personal information changes (address, phone #, etc.)
 - If there are any changes to your family size, income, or employment status
 - If during training, you become the relative or domestic partner of another participant or of a staff member at your host agency.

- Each year SCSEP participants in the United States are sent a Customer Satisfaction Survey by a company called Charter Oak, which administers the survey for the US Dept. of Labor. This year the surveys are expected to be sent out around the beginning of March and you may be selected to receive a survey. You can also expect to receive a pre-survey letter from Associates for Training and Development in advance of the survey.

Here are some things to know and consider:

1. The survey gives all participants an **OPPORTUNITY** to reflect and tell Congress and the United States Dept. of Labor why the Senior Community Service Employment Program is important and how it has helped you - in essence, for you to be able to give feedback about the program to help make it better.

2. Your feedback is vital and greatly valued. Therefore, it is very important that you take the time to complete the survey and return it to The Charter Oak Group in the addressed and stamped envelope that is provided with the survey.
3. The surveys are private and confidential and will not be used in any way that identifies the respondents. No one will see any individual responses. Results will be reported out without any identifying information about the person who completed the survey.
4. If you have any questions about the survey, please ask your A4TD Regional Coordinator or Regional Director.

- **The March meeting date is _____.**

4. Workplace Safety Video – *Fire Extinguisher Operation & Safety* 5 min.

NOTES:

5. Guest Speaker. Job Readiness Topic – *Personal Budgets* - 75 min.

- See Resource Document

Ms. Cody Fiala, a Certified Credit Union Financial Counselor with Opportunities Credit Union in Vermont, will speak about personal budgets. She welcomes your questions. Cody can be reached at cfiala@opps.vt and 802-495-5452.

NOTES:

6. Conclusion of the Meeting

- Share one key point you learned or are taking away from this meeting.

Timesheet Reminder: When recording the Network to Work meeting information on your timesheet:

- In the “# of Hours at Host Agency” column, ***enter 2.5 hours less than your regular schedule;***
- In the “# of Hours at Offsite Training” column, ***enter 2.5 hours.***
- In the “Explanation of Offsite Training Activities column”, write “Network to Work meeting”.
- You can’t train more than 8 hours on any day, even a day with a Network to Work meeting.
- You can’t exceed your authorized training hours for the week.
- **Remember to print your name and host agency on the top line of the timesheet.**

NOTE: This month you can record 2.5 hours in the Offsite Training column for this meeting.