

## Network to Work Meeting

Participant Agenda - December 2021 – 90 minutes

**Topic: Financial Literacy pt. 1**

- **To join by Computer – direct link:**

**Meeting Link:** <https://zoom.us/j/91338317857?pwd=REcvK2xVNHBjQXNHbHp1M2duSUp0Zz09>

**Meeting ID:** 913 3831 7857      **Passcode:** 902219

- **To join via the Zoom website:**

Go to [www.zoom.us](http://www.zoom.us); click on “Join a Meeting”; enter the Meeting ID and Passcode

**Meeting ID:** 913 3831 7857      **Passcode:** 902219

- **Telephone call-in number: 1-646-876-9923      Meeting ID: 913-3831-7857**

**Access code: 902219**

*(This Zoom number is the best choice if you need to access by telephone.)*

**Toll-Free telephone call-in number: 1-844-801-6666; Access code: 758393**

**USE ONLY IF YOU DO NOT HAVE AN UNLIMITED LONG DISTANCE CALLING PHONE PLAN.**

*(This isn't connected to Zoom so the sound quality is poor and it is very difficult to unmute to share thoughts and questions.)*

### Meeting schedule:

- |  |                                      |           |
|--|--------------------------------------|-----------|
| • Connecticut –                                  | Thursday, December 9 <sup>th</sup>   | 1:00 p.m. |
| • New York – Capital, Central 2, NC 1 -          | Tuesday, December 28 <sup>th</sup>   | 1:00 p.m. |
| • New York - South Central, Central 1, NC 2 & 3- | Thursday, December 16 <sup>th</sup>  | 9:00 a.m. |
| • New York - Western and Rochester -             | Tuesday, December 14 <sup>th</sup>   | 9:00 a.m. |
| • Maine –  | Wednesday, December 15 <sup>th</sup> | 1:00 p.m. |
| • Pennsylvania –                                 | Wednesday, December 15 <sup>th</sup> | 9:00 a.m. |
| • Vermont & NY North Country 4 –                 | Wednesday, December 8 <sup>th</sup>  | 1:00 p.m. |

## AGENDA TOPICS

**1. Welcome and Opening Remarks** **5 min.**

**2. Comments from A4TD Field Staff** **5 min.**  
**Time for Participant sharing**

NOTES: \_\_\_\_\_  
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**3. Housekeeping Items** **5 min.**

- **All A4TD Training Centers will be closed on Friday, December 24<sup>th</sup>** in observance of Christmas and on **Friday, December 31<sup>st</sup>** in observance of the New Year. They will also be closed on Monday, January 17<sup>th</sup> in observance of Martin Luther King Day. Your Host Agency may also be closed on these days. If it is, please make plans with your Case Management Participant Assistant and your Host Agency supervisor to make up your hours *during the same pay period*.
  
- **What should you do if you will not be training for more than 5 consecutive scheduled training days at your Host Agency?"**  
If you plan to be absent for more than 5 consecutive scheduled training days, you must ask your CMPA or local A4TD staff person for a Leave of Absence, preferably in writing. A leave of absence will only be granted for health / sickness or family care reasons. Leaves of Absence are not guaranteed, requests should be limited in number and frequency, and the length should be as short as possible. If you have personal questions regarding this, please ask your SCSEP staff person.
  
- **What should you do if you are sick or unable to train on a scheduled day?**  
Contact both your training site and your local SCSEP staff person if you are unable to train on a scheduled day. With approval from your CMPA or local A4TD staff AND your host agency supervisor, you may make up missed hours during the same pay period. Likewise, if your training site closes, you may make up missed hours during the same pay period.
  
- **Worker's Compensation Insurance.**  
All A4TD SCSEP participants are covered under A4TD's workers comp. insurance plan if they are injured while training. If injured, please make sure your Host Agency Supervisor is aware of all of the circumstances. It is the participant's and the host site supervisor's responsibility



