

Network to Work Meeting

Participant Agenda - May 2021 – 90 minutes

Topic: Applying and Searching for Jobs Online

Meeting Link: <https://zoom.us/j/91338317857?pwd=REcvK2xVNHBjQXNHbHp1M2duSUp0Zz09>

Meeting ID: 913 3831 7857 Passcode: 902219

Telephone call-in number: 1-646-876-9923, OR

Toll-Free telephone call-in number: 1-844-801-6666; Access code: 758393

Meeting schedule:

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| • <i>Connecticut 4 –</i> | Thursday, May 13th, | 1:00 p.m. |
| • <i>New York - Western and Rochester -</i> | Tuesday, May 11th, | 9:00 a.m. |
| • <i>Vermont & North Country 4 -</i> | Wednesday, May 12th, | 9:00 a.m. |
| • <i>New York South Central, North Country 1, 2 & 3:</i> | Thursday, May 20th, | 9:00 a.m. |
| • <i>Pennsylvania –</i> | Wednesday, May 19th, | 9:00 a.m. |
| • <i>Maine –</i> | Wednesday, May 19th, | 1:00 p.m. |
| • <i>New York - Capital, Mohawk Catskills:</i> | Tuesday, May 25th, | 1:00 p.m. |

AGENDA TOPICS

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| 1. Welcome and Opening Remarks | 10 min. |
| 2. Tutorial - Changing your name in your Zoom window | 5 min. |
| 3. Comments from A4TD Field Staff | 20 min. |
- Time for Participant sharing**

NOTES: _____

4. Housekeeping Items

5 min.

- **All A4TD Training Centers will be closed on Monday, May 31st** in observance of Memorial Day. Your Host Agency will likely be closed on that day as well. If it is, please make plans with your Case Management Participant Assistant and your Host Agency supervisor to make up your hours during the same pay period.

- **Job Searching:**
 - SCSEP participants are required to register with your local Department of Labor / Career Center, and to use it for your job search. Please provide your user ID to your CMPA.
 - Despite the pandemic, we want you to continue your job search – especially those of you who are job ready. Remember you must complete and turn in your Job Search Activity Log (JSAL) each month. Please give it to your CMPA or your A4TD professional staff contact.

- **Supportive services** are available to you during your time in SCSEP and also for a 6-month period after you exit SCSEP if you exit for a job. Talk to your CMPA about your needs, interests, and what might be helpful to you.
 - If you have a current need for assistance in paying for items such as glasses, dentures, uniforms, shoes and other items needed in order to train or secure a job, please let us know as soon as possible as A4TD may have some funds available to help you.

- **Please spread the word about SCSEP** to people you know.
 - Anyone who wants to know more about SCSEP is invited to attend our **monthly orientation sessions**. They are held on the last Wednesday of every month at 9:00 a.m. The meetings are held on Zoom. (The log-in information is on your participant agenda).
 - (zoom.us; click on “Join a Meeting”; enter the **Meeting ID - 959-0837-0915**. OR, call **1-646-876-9923**.)
 - A recording of this presentation is online for anyone who wishes to see it but is unable to attend our live sessions. Here is the link: https://youtu.be/Qqb_-AYqZAO

- **The June Network to Work meeting date is _____.**

5. Job Readiness Topic – Applying & Searching for Jobs Online

25 min.

- See Resource Document

NOTES: _____

6. Employer Guest Speaker – Topic – _____ 25 min.

NOTES: _____

7. Workplace Safety Video – Top Ten Hazard Blind Spots 5min.

NOTES: _____

9. Conclusion of the Meeting

- Share one key point you learned or are taking away from this meeting.
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How can the A4TD staff help you?